



Development Services Department  
10987 Main Street • Huntley, Illinois 60142 • 847-515-5252  
[www.huntley.il.us](http://www.huntley.il.us)

## IRRIGATION PERMIT APPLICATION

### CUSTOMER DATA

Name of Owner or Tenant \_\_\_\_\_ Subdivision \_\_\_\_\_ Lot No. \_\_\_\_\_

Property Address \_\_\_\_\_ County \_\_\_\_\_

Daytime Phone # \_\_\_\_\_ Email \_\_\_\_\_

### PRIMARY CONTRACTOR INFORMATION – ATTACH LIST OF ADDITIONAL CONTRACTORS

Business Name \_\_\_\_\_ Contact \_\_\_\_\_

Address of Business \_\_\_\_\_

Phone # \_\_\_\_\_ Email \_\_\_\_\_

Contractor Type \_\_\_\_\_ Registration # \_\_\_\_\_

### PROPOSED PROJECT DATA

CONSTRUCTION VALUE \$ \_\_\_\_\_ (Including Installation) Number of Heads \_\_\_\_\_

Description of Work Irrigation with Encroachment  Irrigation No Encroachment  With Meter

Please supply the following

- Two (2) copies of the Plat of Survey, show the location of sprinkler heads, rain sensor, RPZ, etc.
- A copy of the quote or proposal from the contractor, plumbers must submit a *Letter of Intent*
- Homeowners Association approval letter (if applicable)
- A signed Village of Huntley Lawn Irrigation Handout of regulations.
- A signed Village of Huntley Permit Waiver.
- A notarized County waiver if encroachment into the ROW or MUE with recording fee.

Owner/Representative Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_

### For Office Use Only

PERMIT NUMBER \_\_\_\_\_ DATE RECEIVED \_\_\_\_\_

TOTAL FEE \_\_\_\_\_ METHOD OF PAYMENT \_\_\_\_\_ RECEIVED BY \_\_\_\_\_

APPROVED BY \_\_\_\_\_ DATE: \_\_\_\_\_



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## LAWN IRRIGATION

I CERTIFY THAT I HAVE READ AND RECEIVED A COPY OF THESE REGULATIONS AND WILL COMPLY WITH THESE REQUIREMENTS AND ALL OTHER APPLICABLE BUILDING CODES AND VILLAGE AMENDMENTS. I ACKNOWLEDGE THAT COPIES OF APPROVED PLANS, PLAN REVIEW COMMENTS AND COPIES OF THIS HANDOUT WILL BE PROVIDED TO THE PROPERTY OWNER, ALL CONTRACTORS AND ALL OTHER RELEVANT PARTIES.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

**ALWAYS REFER TO THE COVENANTS, CODES AND RESTRICTIONS FOR YOUR SUBDIVISION BEFORE APPLYING FOR A BUILDING PERMIT.**

### **J. U. L. I. E**

Call Joint Utility Location Information for Excavators, at 1-800-892-0123 prior to digging anywhere for any reason so that utility installations can be identified prior to damage being done that may potentially cost the person(s) digging and or the property owners an undeterminable amount of monies for repair or replacement of any damaged utility or amenity. Record the “dig number” in a safe place for future reference.

### **Excavation Spoils**

**THE EXCAVATION SPOILS MUST BE REMOVED FROM THE SITE FOR THE FINAL INSPECTION.** Any/ All Excavation spoils are to be hauled off site and disposed of in an approved manner. Such spoils are not to be dispersed upon any lot or parcel within the Village of Huntley without additional approvals from the Village Engineer.

### **Inspection Requirements**

- A final inspection upon completion is required. Both a Plumbing Inspector and our Water Department will be scheduled for this inspection at the same time. A two-hour window of time will be provided.
- **IMPORTANT** - Contractors must submit a copy of the RPZ test results to the Village of Huntley **and** to B.S.I. (Backflow Solutions, Inc., 12609 S. Laramie Avenue, Alsip IL 60803). The Customer Service phone number is 800-414-4990.

### **Inspection Scheduling**

The final inspection must be scheduled by 2:00 one business day prior by calling 847-515-5252. **Please be prepared to provide the permit number when requesting all inspections.**

# VILLAGE OF HUNTLEY

## LAWN IRRIGATION

### Permit Requirements:

The following must be provided when applying for an irrigation building permit.

- Permit Application, listing the irrigation contractor and plumber, etc.
- Homeowners Association approval letter, if applicable.
- Contract/Proposal with a description of the work.
- A signed Village of Huntley “Permit to Install a Lawn Irrigation System” form
- A “Release of Liability and Waiver of Claims” (2-page form) is required if your system will encroach into the Right-of-Way (ROW) or Municipal Utility Easement (MUE). This will require an additional fee to cover the cost of recording the document in the appropriate county. Note that the County form must be completed in BLACK INK. If black ink is NOT used, an additional surcharge may apply. The waiver form MUST also be notarized; we can provide the Notary service.
- All plumbers need to submit a Letter of Intent on letterhead with a corporate seal. If the letterhead or seal are not available, then the signature needs to be notarized.
- A compliance bond may be required for commercial installations.
  
- An Irrigation System Permit Plan designed to meet the following criteria
  - All work is to meet or exceed the current Illinois State Plumbing Code
  - All sprinkler heads will be so located, shielded, adjusted or directed that they will not spray on the public pavement or public sidewalk when in operation
  - No sprinkler heads shall be installed within six (6) inches of a sidewalk, curb, or driveway approach
  - Irrigation system shall be capable of operating at a public water system pressure of 30 psi
  - Irrigation system shall be installed with a soil moisture sensor that will automatically shut off or override irrigation system controllers
  - Additional requirements may apply if the proposed system encroaches into public right-of-way or municipal utility easements (ROW/MUE)
  
- Payment of the total permit fee based on the following
  - Per head fee
  - Minimum plumbing fee
  - If a second meter is requested, there will be an additional fee of \$460.00.



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### SUB-CONTRACTORS LIST

Note: All contractors must be registered with the Village of Huntley before issuance of a building permit

#### PLUMBER

Name of Firm \_\_\_\_\_ Registration # \_\_\_\_\_

Address of Firm \_\_\_\_\_

Phone # \_\_\_\_\_ E-Mail \_\_\_\_\_

#### ELECTRIC

Name of Firm \_\_\_\_\_ Registration # \_\_\_\_\_

Address of Firm \_\_\_\_\_

Phone # \_\_\_\_\_ E-Mail \_\_\_\_\_

#### HVAC

Name of Firm \_\_\_\_\_ Registration # \_\_\_\_\_

Address of Firm \_\_\_\_\_

Phone # \_\_\_\_\_ E-Mail \_\_\_\_\_

#### CARPENTER

Name of Firm \_\_\_\_\_ Registration # \_\_\_\_\_

Address of Firm \_\_\_\_\_

Phone # \_\_\_\_\_ E-Mail \_\_\_\_\_

#### CONCRETE

Name of Firm \_\_\_\_\_ Registration # \_\_\_\_\_

Address of Firm \_\_\_\_\_

Phone # \_\_\_\_\_ E-Mail \_\_\_\_\_

#### *For Office Use Only*

PERMIT NUMBER \_\_\_\_\_ DATE RECEIVED \_\_\_\_\_

PROJECT NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_

APPROVED BY \_\_\_\_\_ DATE \_\_\_\_\_



VILLAGE OF HUNTLEY
DEVELOPMENT SERVICES DEPARTMENT

PERMIT TO INSTALL A LAWN IRRIGATION SYSTEM

Permission to install a lawn irrigation system at the property located at:

Address: \_\_\_\_\_ Owner Name: \_\_\_\_\_

Check one: [ ] Residential [ ] Commercial

by Contractor: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Permission is hereby granted subject to acceptance by the owner of the following conditions as evidenced by his endorsement of this form:

- 1. All sprinkler heads will be so located, shielded, adjusted or directed that they will not spray on the public pavement or public sidewalk when in operation.
2. No sprinkler heads shall be installed within six (6) inches of a sidewalk, curb, or driveway approach.
3. Irrigation system shall be capable of operating at a public water system pressure of 30 psi.
4. Irrigation system shall be installed with a soil moisture sensor that will automatically shut off or override irrigation system controllers.
5. It is the responsibility of the homeowner to have the system inspected annually by a Certified Cross Connection Device Inspector (CCCDI). Annual inspection reports are to be sent to B.S.I. (Backflow Solutions, Inc., 12609 S. Laramie Avenue, Alsip, IL 60803 and to the Village of Huntley at 10987 Main St., Huntley, IL 60142.

The following conditions apply to any part of such installation in the public right-of-way and/or Municipal Utility Easement (ROW/MUE), and are hereby accepted by the owner as applicable:

- 6. The Village of Huntley assumes no responsibility or liability for the installation or for any damage, loss, or injury arising therefrom, and the owner will hold the Village harmless in any action arising therefrom.
7. The installation of any component of the irrigation system in the ROW/MUE shall not in any way interfere with the right of Village to excavate therein for repair, maintenance or installation of any public utilities or other public amenity or for any other necessary purpose.
8. The Village is not required to protect, maintain, replace or repair any component as may be damaged by any work, maintenance or construction operation performed by, or at the direction, of the Village.
9. Damage or failure of sidewalk or other infrastructure within the ROW/MUE due to installation or operation of the irrigation system shall be repaired at the expense of property owner.
10. Nothing herein shall create any property right or ownership interest in the ROW by owner and no claim shall be asserted for adverse possession or any comparable remedy by the parties hereto.
11. This agreement shall be binding upon and inure to the benefit of the heirs, grantees, successors, and assigns of the parties hereto and shall constitute a covenant running with the land with respect to the private premises served by the irrigation system permitted hereby.
12. All work within ROW/MUE shall conform to the attached plan as approved by the Village Engineer, Director of Public Works, or other duly designated official of the Village of Huntley. Plans shall designate the location, size, type and material of all elements of the system on-public ROW/MUE, including all pipes and irrigation fixtures. (Copies of catalog data for each type of fixture must also be attached.) ROW/MUE to be restored to previous condition.
13. All sprinkler heads will be so constructed that they will not project above ground level where located within the ROW.

All the conditions of the foregoing Permit are hereby accepted without reservation

Signature \_\_\_\_\_

\_\_\_\_\_, Huntley, IL 60142

Address \_\_\_\_\_

Phone \_\_\_\_\_

Date \_\_\_\_\_

VILLAGE OF HUNTLEY
Irrigation Permit Issued By:

Village Official \_\_\_\_\_

Date \_\_\_\_\_

Permit Number \_\_\_\_\_

THIS INSTRUMENT PREPARED BY:

VILLAGE CLERK  
Village of Huntley  
10987 Main Street  
Huntley, IL 60142

PLEASE RETURN TO:

Village of Huntley  
10987 Main Street  
Huntley, IL 60142  
Attn: Development Services Department

ABOVE SPACE FOR RECORDERS USE ONLY

STATE OF ILLINOIS )  
 )  
COUNTY OF \_\_\_\_\_ )

ACKNOWLEDGEMENT OF  
SPECIFIC REQUIREMENTS

**RELEASE OF LIABILITY AND WAIVER OF CLAIMS**

Whereas, \_\_\_\_\_, the undersigned(s), (Owner) desires to place, at Owner's cost,  
(Owner)  
private improvements authorized by the Village of Huntly permit issued for

\_\_\_\_\_  
(list all improvements)

(the "Private Improvements") within a recorded Municipal Utility Easement (MUE) and/or public right-of-way (ROW) on or adjacent to the property located at:

\_\_\_\_\_, Huntley, Illinois, known as \_\_\_\_\_ in \_\_\_\_\_,  
(Property Address) (Lot) (Subdivision)

\_\_\_\_\_, and legally described in Exhibit A hereto (Property).  
(Parcel Number)

NOW THEREFORE, for good and valuable consideration, including the promises herein contained, the undersigned(s) hereby agrees as follows:

I, Owner, hereby waive, release, and fully discharge any and all claims I may have, or that may accrue to me, against the Village of Huntley ("Village") and its officials, affiliates, agents, employees, and independent contractors (collectively, "Village Releasees") arising out of, or in any way relating to or associated with the Private Improvements or my use of the MUE or ROW in relation to the Private Improvements, including, but not limited to, any claim for bodily injury or property damage that I may suffer as a result of the Private Improvements or any damage thereto. I understand that this release is complete and absolute and constitutes a complete waiver of any claim which I might otherwise possess against the Village as a result of any accident, injury, or damage resulting from the Private Improvements or any work or activities relating thereto.

I further agree to indemnify and hold the Village and Village Releasees harmless from and against any and all claims, liabilities, or damages of whatever nature, whether relating to person or property, whether direct or indirect, arising or alleged to have arisen out of the Private Improvements.

I also understand that I will be solely responsible for all maintenance, repair, and/or replacement of the Private Improvements at my own cost, and I waive and release any and all claims against the Village relating to such costs. I also understand that I am responsible for the cost to repair damage to the MUE or ROW or any public improvements located therein caused by the installation, operation, maintenance, repair, or replacement of the Private Improvements. **I understand that this release is a condition to the installation of the Private Improvements in the MUE or ROW adjacent to my Property.**

**VILLAGE OF HUNTLEY  
RELEASE OF LIABILITY AND WAIVER OF CLAIMS**

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This agreement, as recorded in the County of \_\_\_\_\_, Illinois shall be a covenant running with the land with respect to the Property and shall be binding upon all heirs, successors, assigns, or future owners of the Property until such time as this Agreement is amended to terminated in writing by Owner (or Owner's successor) and the Village.

Signed this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

Subscribed and affirmed before me

this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Signature of Notary

\_\_\_\_\_  
Printed Name of Owner

(Notary Seal)

Signed this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_

Permit number: \_\_\_\_\_

\_\_\_\_\_  
Signature of Village Official

\_\_\_\_\_  
Printed Name of Village Official

See attached "Exhibit A" for additional information.